

Forest Hill Home Owners, Inc.

Application for Exterior Alterations and Additions

Please complete this application and submit it to us at 2419 Lee Boulevard, Cleveland Heights, Ohio 44118-1206, Attention: Standards. If you have any questions about the application, you can leave us a message at 216-932-8952 or email us at Standards@FHHO.org. FHHO reserves the right to inspect your project before, during and after its completion.

Information about the homeowner:

Name of homeowner(s)

Phone

Fax (optional)

Email (optional)

Information about the home:

Address of home

Is your home listed on the National Register (all Rockefeller homes are listed on the National Register) or a Cleveland Heights Landmark?

Yes

No

Information about the proposed project:
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Please check all of the following that may apply to your proposed project. Categories marked with an asterisk (*) require an additional application. Please complete and attach each application required by your project. For example, if you plan to install siding and new windows, you must complete and attach a separate application for each.

- Roofing*
- Window(s)*
- Siding*
- Fence*
- Gutters/downspouts

- Walkway/steps
- Entry/garage door
- Patio/deck
- Antenna/Satellite dish
- Skylight(s)

- Awning(s)/shutter(s)
- Other exterior alteration
- Structural Addition

Please briefly describe your proposed project below. Consider attaching pictures or other additional materials if you feel they will assist us in reviewing your project.

Have you engaged a contractor for your project? Yes No DIY project
If so, what is the name and phone number of your contractor?

Have you applied for city approval of your project? Yes No Not required
If so, has it been granted? Yes No

Fee(s):

The basic application fee is \$30. There is an additional \$10 fee for each additional application that is required for the project. For example, a homeowner applying for approval to replace the roof, install siding and replace all the windows would make three applications and the total fee would be \$50 — \$30 for the roof application, \$10 for the siding and \$10 for the windows. The fee for one set of applications will be waived if the homeowner has paid the annual dues to FHHO for that year. Please make your check payable to Forest Hill Home Owners, Inc. Please check the appropriate box.

- I have already contributed for this year
- My contribution is enclosed
- My application fee is enclosed

Signature:

I request that FHHO approve the proposed project and represent that the information provided in this application is complete and accurate.

Signature of homeowner

Date

Approval (to be completed by Forest Hill Home Owners):

This application is approved by the standards committee of Forest Hill Home Owners, Inc.

Signature of standards committee member

Date

Forest Hill Home Owners, Inc. Application 2-2005 for Roof Repair or Replacement

Address of home _____

Please check the appropriate category of your proposed project:

- Roof repair Roof replacement Tear-off Re-roof over existing roof

Please identify the type of roofing original to the home:

- Slate Tile Wood Shake Other (please specify): _____

If current roofing is different from original, please identify the material: _____

Please identify the type of roof proposed as replacement:

- Slate Tile Wood Shake Asphalt Other (please specify): _____

Date you wish repairs or roof replacement to begin: _____

Please attach a color photo of the front of your home, showing the roof.

If you are repairing or replacing your roof with roofing material that is original to your home, you may stop here. If your roof is currently slate, tile or wood shake, and you propose to replace your roof with asphalt or other synthetic material, please complete the remainder of this application.

Please provide the following information about the roofing material you propose to use:

Manufacturer's name: _____ Product name: _____

Color: _____ Does the color match the original roofing material? Matches Differs

Warranty on roofing material life: _____

Surface Profile: Dimensional Flat, non-dimensional Architectural series

Please provide a detailed statement from a roofing specialist confirming the condition of the roof and cost to replace with original and synthetic materials. If you have not obtained this information, please contact us and we will arrange for an assessment at no cost.

What is the current condition and soundness of materials used in the original roof? To what extent have past repairs been sufficient to maintain the integrity of the roof?

What is the estimated cost to repair the original roof: \$ _____

Have you consulted with a roofing specialist with expertise in the original roofing material of your home? Yes
 No

If yes, please provide the following:

Name of company: _____

Name of contact person: _____

Please provide the following for the roofer you intend to use for your project (if different from the roofing specialist listed above):

Name of company: _____

Name of contact person: _____

Please enclose a copy of the contractor's job description for the project.

Homeowner endorsement and supporting materials (optional)

A summary statement in support of your application proposal is not required, but is appreciated. On what do you base your belief that it is in your interest to replace the roof? What do you believe will be the effect on the character, quality, architectural integrity, or market value of your home?

Attachments may be added as appropriate to support the case for roof replacement, especially if the replacement roof is an alternative material from the original architectural plan. Brochures describing the materials and visually representing the look of the roof are appreciated.

Please note that this application must be accompanied by a completed Application for Exterior Alterations and Additions and any required fee to be considered complete.

Standard 2-2005: Roofing/Gutters/Downspouts

Roofing repairs including slate, tile, or wood shake roofs may be made without FHHO approval if the workmanship, style, general appearance and material is consistent with the existing installation. Unapproved repairs to gutters, downspouts and flashing must adhere to the same criteria.

Lack of regular maintenance of tile, slate or wood shake roofs, markedly decreases the longevity and integrity of original roofing material and its underlayment. Homeowners should consult specialists in such roofing materials to make regular inspections and repairs.

The replacement of a roof requires the review and approval of the standards committee. When planning to replace a roof, the following criteria will apply for approval:

- Preserving slate, tile or wood shake roofs is a primary standard for review. When application for replacement is made, the condition of the roof must be ascertained by a roofing specialist.
- If a slate, tile or wood shake roof has deteriorated beyond reasonable repair, the first consideration should be installation of synthetic products on the market that visually maintain the original appearance at an affordable cost.
- If an asphalt shingle roof is approved for installation, it must be dimensional, showing a distinct tile, slate, or wood shake profile. Dimensional or architectural series asphalt roofing is available in several grades of thickness and durability. High grade, long-lasting dimensional asphalt shingles should be chosen to replicate the original roofing profile.
- Selection of color should be consistent with or enhance the architectural style of the home, the original housing of the period, and the original materials used.
- Flat or strip shingles will not be approved. If a dwelling currently has a flat or strip shingle roof and replacement is planned, the above criteria for approval will apply.

Rockefeller Homes must use original replacement materials of the same type, style, size, proportion, and appearance for roofing, flashing, gutters and downspouts.